Personalized Learning\* Work Group – Recap of Conference Call Notes from December 2010

Participants – Amy Mellencamp, Justin Brown, Frank Gerdeman

The following items were discussed items in red have been created/decided since the initial call):

Kick-Off Meeting date selected for Wednesday, Jan 26th (3:30 – 5:30) – location is yet to be determined. Draft agenda is being developed.

Pre-meeting packet to go out one week before meeting to include overview of grant, original RFP and workgroup specific work plan

Amy and Justin will identify and invite potential staff to join the work group at that first meeting.

Amy has drafted an overview to share with invitees

Frank will contact the Department of Education to see if they are interested in sending a member to the group as well.

Tom Alderman, Deputy Director of the Integrated Support f or Learning Division (and Director of the Adult Education team) will be representing the Department

\* This represents a change to the work group name. Dropping the word plan allows us to retain a broader focus on all of the tasks. The “plan” is really more of a format/tool issue that will be developed as part of this groups larger charge.